

SERVE TEAM RESPONSIBILITIES

NEXT STEPS TEAM MEMBER/NEW HERE, START HERE TEAM MEMBER

WEEKLY PREPARATION:

1. Work to remember names of people you met from the week before.
2. Review notes from Weekend Prep email from Coach/Groups Pastor about important next steps for the weekend ahead.

BEFORE SERVICE:

1. Engage with Huddle.
2. Be certain you're comfortable with all potential sign up processes someone may inquire about assistance with.
3. Assure New Here, Start Here gifts are ready to distributed as return guests come for them.
4. Assure "Said Yes" gift packs are available in kiosks for those who arrive and ask for them.

DURING SERVICE:

1. Perform designated tasks as assigned by Coach/Groups Pastor/Staff to assist as needed.

AFTER SERVICE:

1. Greet, inform and engage with newcomers and anyone inquiring about assistance with Next Steps
2. Share any helpful info/feedback with captain/coach for other Next Steps team serve members over the day/weekend.
3. Document names of return guests who picked up gifts during that service/day.

