

SERVE TEAM RESPONSIBILITIES

STUDENT CAFÉ TEAM

WEEKLY PREPARATION:

1. Accept or decline serving request from Next Level Connect (CCB).
2. Contact Coach or Admin Coordinator about any schedule changes, questions, or clarifications.

BEFORE SERVICE:

1. Attend Serve Team Huddle (Wednesday at 6:00)
2. Receive information about special items or events for the night.
3. Ensure that café is stocked and properly cleaned.

DURING SERVICE:

1. Greet students with a smile as they enter the café area.
2. Serve students and leaders pizza, snacks, and merch.
3. Handle monetary transactions.
4. Ensure that the café remains stocked.
5. Assist with food or other special elements for events.

AFTER SERVICE:

1. Collect money and properly drop it in the safe at the end of a Service or Event.
2. Clean and sanitize the café area.
3. Ensure the kitchen is “weekend ready”.
4. Turn off café lights and display.

